

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

January 9, 2025

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met in special meeting, open to the public, at the District Office, 18606 Venture Drive, Point Venture, Texas 78645, on the 9th day of January 2025, at 1:00 p.m. with the Directors present being Steve Tabaska, Mark Villemarette, Manuel Macias, Curtis Webber and James Kleiss.

Others in attendance were Dodie Erickson and Jean Cecala of Inframark. Residents in attendance were Liz Velasquez and Cathy Soukup.

1. CALL TO ORDER.

Board President Steve Tabaska called the meeting to order at 1:00 p.m.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called the roll of Directors. Present were President Steve Tabaska, Vice-President Mark Villemarette, Secretary Manuel Macias, Assistant Secretary Curtis Webber and Assistant Secretary James Kleiss thus constituting a quorum.

3. PLEDGE OF ALLEGIANCE.

President Steve Tabaska led the Pledge of Allegiance.

4. PUBLIC COMMENTS.

No public comments.

5. RATE ORDER.

President Tabaska provided a power point presentation providing an analysis of the District's 2024 financials and the outlook into 2025 thru 2027. In December 2023, the board voted to bring service revenue in alignment with maintenance & operations expenses. The results for 2024 are: Water revenue is up 7%, expenses are down 13%, closing the shortfall from (-\$291K to -\$139K), Sewer revenues are up 23% and expenses are down 18%, closing the shortfall from -\$463K to -\$222K.

President Tabaska explained the need for another customer rate increase driven by the need to drive to break even between maintenance and operation expenses and service rates.

The Board's consensus was to leave the tiered rates the same. Director James Kleiss will research other similar Districts to find out rates for tap fees.

The Board's discussion ended with the idea to have all the data ready to adopt an amended rate order at its January 23 meeting.

6. ENGINEERING SERVICES PROVIDER QUALIFICATIONS.

President Tabaska and Vice-President Mark Villemarette met with the District's attorney, Hunter Hudson, about contracts with engineering firms the Board had approved for both the GIS water and sewer web mapping and Augusta Standpipe projects in its November meeting. Because Texas Government Code (TGC), Chapter 2254 was not followed, the Board decided to make each of the offers null and void and that each engineering firm would be contacted to provide an SOQ.

Due to priorities, the Board decided to terminate the GIS water & sewer web mapping project at this time and only focus on the Augusta Standpipe replacement project. Director Mark Villemarette made a motion to acknowledge the offer made to Strand for engineering the GIS water and sewer web mapping is null and void and the project has been terminated. Director Curtis Webber seconded the motion. Motion was unanimously approved.

Director Villemarette made a motion to acknowledge the offer made to Baxter and Woodman for engineering the Augusta standpipe project is null and void. Director Webber seconded the motion. Motion unanimously approved.


Director Manuel Macias made a motion to request qualifications from engineering firms, Trihydro, Strands, and Baxter and Woodman for the Augusta standpipe project per TGC, Ch. 2254 guidelines. Director Villemarette seconded the motion which was unanimously approved.

7. BOARD ANNOUNCEMENTS.


No announcements.

8. ADJOURN THE MEETING.

The meeting was adjourned at 2:55 p.m.


Steve Tabaska, President
Travis County WCID – Point Venture

ATTEST:


Manuel Macias, Secretary
Travis County WCID – Point Venture



Travis County Water
Control &
Improvement
District -
Point Venture