

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

October 24, 2024

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the District Office, 18606 Venture Drive, Point Venture, Texas 78645, on the 24th day of October 2024, at 3:00 p.m. with the Directors present being Steve Tabaska, Mark Villemarette and Curtis Webber.

Others in attendance were Allen Douthitt of Bott and Douthitt, PLLC, David Vargas and Derek Klenke of Trihydro Corporation, Mark Rudolph of Strand Associates and Dodie Erickson of Inframark. Resident Roy Ables was in attendance.

1. CALL TO ORDER.

Board President Steve Tabaska called the meeting to order at 3:00 p.m.

2. ROLL CALL OF DIRECTORS.

President Steve Tabaska called the roll of Directors. Present were President Steve Tabaska, Assistant Secretary Mark Villemarette and Assistant Secretary Curtis Webber thus constituting a quorum. Directors Annette Kikta and Manuel Macias were absent.

3. PLEDGE OF ALLEGIANCE.

President Steve Tabaska led the Pledge of Allegiance.

4. PUBLIC COMMENTS.

No public comments.

5. SEPTEMBER 26, 2024 MEETING MINUTES.

The proposed minutes of the September 26, 2024 regular meeting were presented for approval. The minutes were not approved because Directors Mark Villemarette and Curt Webber were not in attendance at the September meeting, and thus could not vouch for their accuracy.

6. BLX INTERIM ARBITRAGE REBATE ANALYSIS REPORT; UNLIMITED TAX BONDS, SERIES 2020.

Mr. Allen Douthitt, accountant for the District, reported on the interim arbitrage rebate analysis report.

7. ACCOUNTANT'S REPORT ON THE FINANCIAL AFFAIRS OF THE DISTRICT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS – BOTT & DOUTHITT, PLLC.

Mr. Allen Douthitt of Bott & Douthitt PLLC gave the financial report for the District. Mr. Douthitt stated he met with the finance committee earlier in the week then went over invoices paid by the District in September 2024 through the bookkeeper's account and presented the August 2024 financials. He also explained the transfers for approval.

After Mr. Douthitt answered questions from the Board, Director Mark Villemarette made the motion for approval of payments of monthly bills, payment for professional services, and authorization to transfer funds as noted in the report. It was seconded by Director Curtis Webber. Motion unanimously approved.

8. PURCHASE AND INSTALLATION OF RG3 REPEATERS FOR CUSTOMERS' UPDATED METER READING SYSTEM.

President Tabaska explained the need for additional equipment from RG3 for customers' meter reading system. After a short discussion, Director Villemarette made a motion to approve the purchase and installation of the RG3 repeaters. The motion was seconded by Director Webber and was unanimously approved.

9. ENGINEER'S REPORT – TRIHYDRO CORPORATION.

Mr. David Vargas of Trihydro then presented the engineer's report for October.

No current engineering issues were reported for the Water System, Wastewater System or Reclaimed Water System.

WTP Generator Project – On October 17, Trihydro furnished T. Morales submittal response “Approved/Exceptions Noted” on the generator set (GenSet) and automatic transfer switch (ATS) O&Ms. Trihydro also signed and returned affidavit from T. Morales to close out the Village Building Permit. Trihydro provided an electronic copy of the record drawings to the District, including two full-size and two half-size hardcopies, the week of October 21. Remaining close-out items from T. Morales are electronic copy and two bound hardcopies of the final O&Ms and final guarantees/bonds/affidavits/release of liens.

The Board discussed the Liquidated Damages (LD) for the Water Treatment Plant Generator Project. The contract documents indicated the owner and contractor agreed to an LD rate of \$500 per day for each day past substantial completion, which totaled \$15,000. After discussion and recommendation from the District's attorney, Director Villemarette made a motion to proceed with a fair and reasonable liquidated damage assessment of \$7,500 and to subtract that amount from the final pay application for T. Morales. Director Webber seconded the motion. The motion passed unanimously.

FY 2024 General Engineering Services – On September 27, Trihydro submitted the Emergency Preparedness Plan (EPP) to the Texas Commission on Environmental Quality (TCEQ). On October 11, Trihydro attended the Engineering and Operations committee meeting. Trihydro finalized TCEQ Wastewater Permit Renewal and planned to submit to TCEQ the week of October 21.

Director Webber made a motion to accept the engineer's report. The second was made by Director Villemarette and unanimously approved.

10. PROPOSED BOND PROJECTS IN DISTRICT AND DISCUSSION OF BOND RELATED PROJECT AND ISSUANCE OF CONTRACT AGREEMENTS.

Mr. Vargas updated the Directors on the bond-related projects and contracts. The Bond Program currently has two active projects which are the Wastewater Treatment Plant (WWTP) Construction Services and the Water System Analysis.

Wastewater Treatment Plant Construction Services – On September 30, Trihydro responded to the District's follow-up questions on the Terracon 56-Day concrete compressive strength test report for the clarifier interior effluent trough and chlorine contact/effluent transfer top slab. On October 3, Trihydro reviewed pay application #11 and recommended payment. That same day, Trihydro responded to RF1 10 regarding conductor/raceway sizing between GenSet and ATS. On October 7, Trihydro issued revised drawings to ACP related to the District's requested additional work at Whispering Hollow Lift Station and requested ACP to furnish a change order. Associated Construction Partners (ACP) reported 41percent completion of the project.

October 10, Trihydro responded to RF1 12 regarding lift station valve vault cross fitting. October 15, Trihydro responded to RF1 11 regarding duct bank “A” conduit consolidation.

Trihydro continues to review construction submittals.

ACP continued work on manholes. Wet wells for both the Whispering Hollow and POA lift stations are on site. On October 7, ACP provided updates on work schedule for the new dome roof in which construction is to begin February 10, 2025

and anticipated to take 30 days for construction. A field order will be created to coat the underside of the effluent basin top slab. On October 15, ACP furnished PCO 1 and PCO 1A for a new 350kW GenSet and a new 175kW GenSet, respectively, including submittal data. The change orders are currently under review. On October 18, ACP began hydrostatic testing the lift station wet well.

The next few weeks ACP will continue work on installing manholes and underground piping and begin work at Whispering Hollow Lift Station.

Water System Analysis – Trihydro had no new items to report.

Director Webber made a motion to approve the Bond Projects report which was seconded by Director Villemarette. Motion unanimously approved.

11. APPROVAL OF CONSTRUCTION PLANS AND PAY ESTIMATES, CHANGE ORDERS AND ACCEPTANCES OF COMPLETION WITH RESPECT TO CONSTRUCTION CONTRACTS.

Director Villemarette made a motion to approve Pay Application #11 to Associated Construction Partners for \$73,699.26. Director Webber seconded the motion which was approved unanimously.

12. GIS WATER AND SEWER WEB MAPPING MULTIPLE PROPOSAL.

No action was taken.

13. AUGUSTA STANDPIPE DESIGN MULTIPLE PROPOSAL.

No action was taken.

14. OPERATIONS AND MAINTENANCE REPORT – INFRAMARK.

Ms. Dodie Erickson gave the Operations and Maintenance Report for Inframark.

Water Treatment Plant and Distribution System – Alterman has scheduled installation of ModbursRTU devices for January 2025. The transfer pump for the WTP was approved in September by the Board of Directors and has been ordered. An approximate 18-20 week lead time is projected for receipt of the pump. The pump room side wall sheet metal repair won't begin until after the transfer pump has been replaced. Director Villemarette requested that Inframark contact Alterman SCADA support to look into the outage of the (non-essential) WTP view-only webpage. He asked for Alterman to determine if the webpage is worthy of reactivating and to verify that its outage did not indicate any other issue beyond just the webpage outage.

Coyote Welding contacted Inframark and quoted \$5,600 to repair four pinhole leaks on the standpipe. Inframark is asking for Board approval. Director Villemarette made a motion to approve additional repairs on the standpipe by Coyote Welding for \$5,600. The second was made by Director Webber and the motion was unanimously approved.

Inframark provided the Board with the Point Venture Winterization SOP to review for the barge, WTP and WWTP. Director Villemarette requested that inexpensive temperature loggers (such as Govees) be added inside the planned heater boxes on the barge's Cla-vals and that the injection system for the zebra mussel retardant be included in the SOP.

Wastewater Treatment Plant and Collection System – No new items.

Director Webber made a motion to accept the Operations and Maintenance Report. The motion was seconded by Director Villemarette and unanimously approved.

15. EXPENDITURES CONTRACTS, REPAIRS, REPLACEMENTS AND MAINTENANCE TO OPERATIONS AND MAINTENANCE REPORT IN ITEM 14 ABOVE.

- a. Ratify approved expense for additional charges of \$1,000 from Coyote Welding for repairs on the standpipe.

Director Webber made a motion to ratify approved expenses from Coyote Welding for \$1,000 for repairs to the standpipe. Director Villemarette seconded the motion, and the motion was unanimously approved.

16. DISPOSAL OF EFFLUENT AND GOLF COURSE IRRIGATION.

a. Mowing roughs

The District received a quote of \$2,500 from Mr. Bill Cecala for mowing roughs on the Point Venture Golf Course in preparation for winter watering.

b. Winter irrigation in roughs

The District received a quote from Mr. Bill Cecala to do winter irrigation of effluent into the roughs during the 2024-25 winter season. The quote was for \$2,800 per month to get the hoses and sprinklers ready, oversee the watering while needed and then remove hoses and sprinklers upon completion.

Director Webber made a motion to approve the costs for Bill Cecala to mow and irrigate the roughs for the 2024-25 winter season. Director Villemarette seconded the motion which was unanimously approved.

17. BOARD ANNOUNCEMENTS.

No Board announcements.

18. ADJOURN THE MEETING.

The meeting was adjourned at 5:34 p.m.



Steve Tabaska, President
Travis County WCID – Point Venture

ATTEST:



Manuel Macias, Secretary
Travis County WCID – Point Venture



Travis County Water
Control &
Improvement
District -
Point Venture