

PUBLIC NOTICE OF REGULAR MEETING
TAKE NOTICE THAT A REGULAR MEETING OF THE
Board of Directors of Travis County Water Control and Improvement District – Point Venture
Will be held at the District Office located at:
18606 Venture Dr., Point Venture, TX 78645
In Travis County, Texas, commencing on January 29, 2026 @ 3:00 p.m.
To consider and act upon any or all of the following:

AGENDA

1. Call to Order.
2. Roll call of Directors.
3. Pledge of Allegiance.
4. Public Comments.


This is an opportunity for members of the public to address the Board of Directors concerning any issue that is not on the agenda. The response of the Board to any comment under this heading is limited to making a statement of specific factual information in response to the inquiry, or, reciting existing policy in response to the inquiry. Any deliberation of the issues is limited to a proposal to place it on the agenda for a later meeting. Each speaker offering public comment shall be limited to 3 minutes, unless more than 10 members of the public wish to speak during this meeting. In such case, speakers offering public comment shall be limited to 1 minute each.

Note: Members of the public wishing to address the Board of Directors on specific agenda items will be required to indicate the agenda items on which they wish to speak. They will be given an opportunity to speak when the item is called and prior to consideration by the Board. Such comments shall be limited to 3 minutes per speaker for each agenda item. If more than 10 members of the public wish to speak, all speakers shall be limited to 1 minute each per item per person.

5. Previous meeting minutes.
6. Appointment of Director to fill unexpired term of office of Manuel Macias.
7. Statement of Appointed Officer and Oath of Office.
8. Election of Officers.
9. Committee membership.
10. Accountant's Report on the financial affairs of the District, including authorization of payment of bills – Bott and Douthitt, PLLC.
11. Annual Audit Report by Maxwell Locke & Ritter.
12. Rate Order.
13. Texas Water Development Board D-Fund.
14. Customer's Request for Additional Adjustments.
15. Leak Detection Program.
16. Barge Maintenance.
17. Security Cameras.

18. Augusta Standpipe Project – Baxter & Woodman Consulting Engineers.
19. Engineer's Report – Trihydro Corporation.
20. Proposed bond projects in District and discussion of bond related projects and issuance of contract agreements.
21. Approval of construction plans and pay estimates, change orders and acceptances of completion with respect to construction contracts.
22. Operator's Report – Inframark.
23. Expenditures, contracts, repairs, replacements and maintenance to Operations and Maintenance Report in Item 22 above.
24. Board Announcements.
25. Adjourn the Meeting.

This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). *Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.


Hunter Hudson, Attorney for the District

Travis County Water
Control &
Improvement
District -
Point Venture

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

December 18, 2025

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the District office, 18606 Venture Dr., Point Venture, Texas 78645, on the 18th day of December 2025, at 3:00 p.m. with the Directors present being Steve Tabaska, Mark Villemarette, Curtis Webber, and James Kleiss.

Others in attendance were Allen Douthitt of Bott and Douthitt, PLLC, David Vargas of Trihydro Corporation, and Dodie Erickson and Melissa Roberts of Inframark. Resident Eric Spencer was also in attendance.

1. CALL TO ORDER.

Board President Steve Tabaska called the meeting to order at 3:01 p.m.

2. ROLL CALL OF DIRECTORS.

Directors' roll was called. Present were President Steve Tabaska, Vice-President Mark Villemarette, Assistant Secretary Curtis Webber and Assistant Secretary James Kleiss, thus constituting a quorum.

3. PLEDGE OF ALLEGIANCE.

President Steve Tabaska led the Pledge of Allegiance.

4. PUBLIC COMMENTS.

Eric Spencer expressed interest in applying for a vacancy on the Board.

5. PREVIOUS MEETING MINUTES.

The proposed minutes of the November 20, 2025 regular meeting were presented for approval. A motion was made by Director Mark Villemarette to approve the November 20, 2025 regular meeting minutes pending correction of the bad debt write-off amount in two locations in Section 7. Director James Kleiss seconded the motion. Motion unanimously approved.

6. ACCOUNTANT'S REPORT ON THE FINANCIAL AFFAIRS OF THE DISTRICT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS – BOTT & DOUTHITT, PLLC.

Mr. Allen Douthitt of Bott & Douthitt PLLC gave the financial report for the District. Mr. Douthitt met with the finance committee earlier in the week. Mr. Douthitt went over invoices paid by the District in November 2025 through the bookkeeper's account and presented the October 2025 financials. The Board was provided the report for review prior to the meeting.

The accountant reported a strong financial month with expenses coming in under budget primarily due to favorable wastewater maintenance costs. Mr. Douthitt reviewed the disbursements with nothing unusual to report.

With no further questions or discussion, Director Villemarette made the motion to accept the bookkeeper's report. This was seconded by Director Curtis Webber and unanimously approved. Director Kleiss moved to approve payment of monthly bills, professional services, and authorize Bott & Douthitt, PLLC to transfer funds as noted in the report. It was seconded by Director Villemarette. Motion unanimously approved.

7. RESOLUTION REGARDING ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY AND INVESTMENT STRATEGIES; CODE OF ETHICS AND FINANCIAL INVESTMENT, TRAVEL AND PROFESSIONAL SERVICES POLICY.

The Board conducted its annual review of the District's investment policy and strategy with no changes proposed. Director Villemarette made the motion to approve the District Investment and Financial Policy. Director Webber seconded the motion which was approved unanimously.

8. RATE ORDER.

Several items were presented for discussion and are anticipated to be adopted at the January Board meeting. All items were approved with the following exceptions and clarifications. Proration will continue. The word "no" will be removed from two sentences in the proposed rate order under Termination Request and Monthly Water District Rates. Additional details are required regarding the Texas Commission on Environmental Quality (TCEQ) requirements, cost and penalty structure, and inspection frequency for Grease Traps in the District. Director Webber recommended back -charging customers for haul costs rather than a flat fee. Missed inspection fees were addressed. If work is completed without inspection, the work must be made available for proper inspection. The Board agreed that one Late Payment Extension will be allowed per year. Directors also agreed that customers will not be charged for delinquency mailings. One additional clarification was for same-day reconnection fees. Same-day reconnection fees are a flat \$150, not an additional charge. It is the Board's intent that no proposals, recommendations, or redlined changes related to actual rates be developed or brought forward at this time. Director Villemarette and Dodie Erickson of Inframark will draft a revised policy regarding grease traps and present it at the next Board meeting.

No action was taken.

9. RESOLUTION FOR TWDB DFUND APPLICATION.

Two resolutions were presented for approval. Director Villemarette made a motion to approve the Certificate of Secretary Resolution. The second was made by Director Kleiss and unanimously approved. Director Villemarette moved to approve the Application Filing and Authorized Representative Resolution. Director Kleiss made the second. Motion was unanimously approved.

10. BARGE MAINTENANCE.

One shore cable is rubbing against a neighboring dock and three missing cable buoys were identified. Chapman Marine was consulted for remediation options, and a quote for that work was requested and also to resecure the remaining buoys, however Chapman Marine had not submitted a quote yet.

11. LEAK DETECTION PROGRAM.

President Tabaska proposed applying for Lower Colorado River Authority (LCRA) grant funding offering \$20,000 with a required District match for a \$40,000 leak detection program. Director Webber moved to approve expenditures not to exceed \$20,000 from the District plus the \$20,000 grant from LCRA. Director Villemarette seconded the motion. The motion was approved by a 3 to 1 vote. Director Kleiss opposed.

12. AUGUSTA STANDPIPE PROJECT – BAXTER & WOODMAN CONSULTING ENGINEERS.

Director Villemarette summarized B&W's progress for the month. No action required.

13. ENGINEER'S REPORT – TRIHYDRO CORPORATION.

Mr. David Vargas of Trihydro presented the engineer's report for November. The Board was provided the report for review prior to the meeting.

Water System – Initial flushing hydrant discussion deferred to the Operations' Report.

Wastewater System – A sewer line break at 289 Venture Blvd S was discussed. Responsibility remains undetermined due to conflicting maps. Preliminary information suggests the line is the District's responsibility. A grinder system on Comanche Dr also overflowed. Both incidents required Unauthorized Discharge (UD) forms to be filed.

A five-minute recess was called and the meeting reconvened at 5:02 p.m.

Mr. Vargas continued his report suggesting a possible pressure sewer main loop around Venture Blvd S townhouses. He recommended exposing the line to confirm configuration. Director Webber suggested valving off the line and monitoring flow via clean-out access.

Director Villemarette made a motion to accept the engineer's report by Trihydro. Director Webber seconded the motion which was unanimously approved.

14. BOARD RESOLUTION FOR TCEQ BOND APPLICATION REPORT.

Trihydro presented a Resolution for TCEQ Bond Application Report. Director Villemarette moved to approve the resolution. Director Webber seconded the motion which was unanimously approved.

15. PROPOSED BOND PROJECTS IN DISTRICT AND DISCUSSION OF BOND RELATED PROJECTS AND ISSUANCE OF CONTRACT AGREEMENTS.

Mr. David Vargas updated the Directors on the bond-related projects and contracts from Trihydro. The Board was provided the report for review prior to the meeting.

The Wastewater Treatment Plant (WWTP) completion remains on schedule for mid-June 2026. Equipment startup is anticipated in February. The Board noted blower-maintenance concerns regarding heavy construction dust in the existing WWTP blower room that was generated when an opening was cut in a block wall by the WWTP by ACP construction team. David Vargas of Trihydro stated that ACP should have prevented that and would now have to clean it up.

Director Webber moved to approve the Bond Report. Second was made by Director Villemarette and unanimously approved.

16. APPROVAL OF CONSTRUCTION PLANS AND PAY ESTIMATES, CHANGE ORDERS AND ACCEPTANCES OF COMPLETION WITH RESPECT TO CONSTRUCTION CONTRACTS.

Director Webber made a motion to approve payment of Pay Application #25 to Associated Construction Partners for \$328,260.37. Director Villemarette seconded the motion which was approved unanimously.

17. OPERATOR'S REPORT – INFRAMARK.

Ms. Dodie Erickson then gave the Operator's Report for September from Inframark. The Board was provided the report prior to the meeting.

Water Treatment Plant (WTP) and Distribution System – A revised estimate from Inframark for flushing hydrants was reviewed by the Board. The new estimate included using PVC. Additional flushing locations were identified by Trihydro. A new estimate was provided by Inframark in the amount of \$76,357.00. Flushing estimate was not approved. Trihydro was directed to review the flushing requirements, develop specifications and solicit three bids. Trihydro was asked to independently review nitrate results by the January 2026 Board meeting.

Wastewater Treatment Plant (WWTP) and Collection System – Manhole #3 repairs were completed. Inframark provided a quote to repair the discharge line inside the existing (old) lift station wet well at the WWTP in the amount of \$28,371.97. After discussion, the Board declined, because that part of the system will be decommissioned in 2026 when the new WWTP is activated. The Board directed Inframark to operate the existing lift station on one pump and bypass or valve out the broken section of line, and to rely on the inactive pump as a replacement for the active pump should it be needed.

Multiple quotes for repairs to the fence at gate at Mariners Lift Station were provided by Inframark and the District. The Board discussed authorizing the Operations Committee to approve repairs up to \$2,000.00. Director Villemarette made a motion to authorize the Operations Committee to approve repairs up to \$2,000.00 for Mariners Lift Station fence and gate. Director Kleiss seconded the motion which was unanimously approved.

New Billing System – The Board presented requests related to the new billing system including adding water usage information to the e-bill message in addition to the bill amount. The Board also wants to include the District's name in the online payment confirmation notification.

Other – Inframark raffle winners were announced for Starnik registration incentives. Meter update: 742 Solos installed and 164 high-volume meters replaced.

Director Webber made the motion to accept the Operator's report. Director Villemarette seconded the motion. The motion was approved unanimously.

18. EXPENDITURES CONTRACTS, REPAIRS, REPLACEMENTS AND MAINTENANCE TO OPERATIONS AND MAINTENANCE REPORT IN ITEM 17 ABOVE.

No action was taken.

19. PROPOSED 2026 BOARD MEETING CALENDAR.

The Board discussed the proposed calendar and agreed upon the dates.

20. BOARD ANNOUNCEMENTS.

No Board announcements

21. ADJOURN THE MEETING.

President Tabaska adjourned the meeting at 6:17 p.m.

Steve Tabaska, President
Travis County WCID – Point Venture

ATTEST:

James Kleiss, Assistant Secretary
Travis County WCID – Point Venture

(SEAL)

APPLICATION FOR APPOINTMENT OF DIRECTOR TO
TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT – POINT VENTURE

(Please Print or Type Responses)

The undersigned hereby applies for appointment as Director to Travis County Water Control and Improvement District – Point Venture.

The applicant's full name (first, middle, last) is: Cynthia Anne Geisler

The applicant's occupation is: Retired Private Club Golf Management

The office sought is that of Director of Travis County Water Control and Improvement District – Point Venture.

The office sought is to be filled for the unexpired term of Manuel Macias.

The undersigned is a United States citizen.

The undersigned has not been determined by a final judgment of a court exercising probate jurisdiction to be: (i) totally mentally incapacitated; or (ii) partially mentally incapacitated without the right to vote.

The applicant has not been finally convicted of a felony from which he has not been pardoned or otherwise released from the resulting disability.

The applicant's date of birth is: 4/3/1974

The applicant's residence address is: 18909 Peckham Drive
Point Venture, TX 78645

The applicant's mailing address is: 18909 Peckham Dr.
Point Venture, TX 78645

(Note: Furnishing of the following email address is optional.)

The applicant's email address is: Puggyandcubert@gmail.com

(Note: Furnishing of the following telephone numbers is optional.)

The applicant's phone numbers are: Home: 512) 736-9022, Cell:
512) 736-9022, Office: () _____

The applicant's length of continuous residence in Texas as of the date set forth below is:
51 years.

I, Cynthia Anne Geisler of Travis County, Texas, being a candidate for the office of Director of Travis County Water Control and Improvement District – Point Venture, swear that I will support and defend the constitution and laws of the United States and of the State of Texas.

The applicant is aware of the nepotism law, Chapter 573, Government Code, a copy of which has been provided to the applicant and a summary of which is attached hereto.

The applicant is a qualified voter within, or owns land subject to taxation in, or both, Travis County Water Control and Improvement District – Point Venture.

The applicant is at least eighteen (18) years of age.

The applicant is not disqualified to serve as a Director of Travis County Water Control and Improvement District – Point Venture by reason of Section 49.052, Texas Water Code, a copy of which has been provided to the applicant.

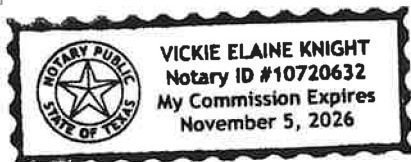
I further swear that the foregoing statements included in my application are in all things true and correct.

By: 
 Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned authority, on this the 11th day of December, 2025.

Vickie Elaine Knight
Notary Public, State of Texas

[SEAL]



RETURN TO:

TC WCID – Point Venture
18606 Venture Drive
Point Venture, Texas 78645
Attn: Board Secretary
Ph: (512) 267-1641

APPLICATION FOR APPOINTMENT OF DIRECTOR TO
TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT – POINT VENTURE

(Please Print or Type Responses)

The undersigned hereby applies for appointment as Director to Travis County Water Control and Improvement District – Point Venture.

The applicant's full name (first, middle, last) is: Thomas Franklin Soukup

The applicant's occupation is: Retired Electrical Engineer / Project Manager

The office sought is that of Director of Travis County Water Control and Improvement District – Point Venture.

The office sought is to be filled for the unexpired term of Manuel Macias.

The undersigned is a United States citizen.

The undersigned has not been determined by a final judgment of a court exercising probate jurisdiction to be: (i) totally mentally incapacitated; or (ii) partially mentally incapacitated without the right to vote.

The applicant has not been finally convicted of a felony from which he has not been pardoned or otherwise released from the resulting disability.

The applicant's date of birth is: September 3, 1950

The applicant's residence address is: 303 Valley Hill Dr.
Point Venture, TX 78645

The applicant's mailing address is: _____

(Note: Furnishing of the following email address is optional.)

The applicant's email address is: tomSoukup3507@gmail.com

(Note: Furnishing of the following telephone numbers is optional.)

The applicant's phone numbers are: Home: (____) _____, Cell:
(512) 969-8593, Office: (____) _____

The applicant's length of continuous residence in Texas as of the date set forth below is:
20 years.

I, Thomas F Sakup of Travis County, Texas, being a candidate for the office of Director of Travis County Water Control and Improvement District – Point Venture, swear that I will support and defend the constitution and laws of the United States and of the State of Texas.

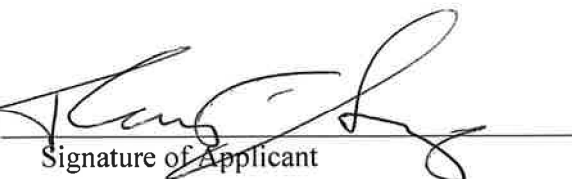
The applicant is aware of the nepotism law, Chapter 573, Government Code, a copy of which has been provided to the applicant and a summary of which is attached hereto.

The applicant is a qualified voter within, or owns land subject to taxation in, or both, Travis County Water Control and Improvement District – Point Venture.

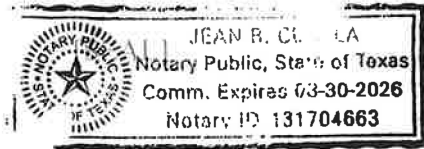
The applicant is at least eighteen (18) years of age.

The applicant is not disqualified to serve as a Director of Travis County Water Control and Improvement District – Point Venture by reason of Section 49.052, Texas Water Code, a copy of which has been provided to the applicant.

I further swear that the foregoing statements included in my application are in all things true and correct.

By: 
Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned authority, on this the
21 day of November, 2025.



Jean R. Cicala
Notary Public, State of Texas

RETURN TO:

TC WCID – Point Venture
18606 Venture Drive
Point Venture, Texas 78645
Attn: Board Secretary
Ph: (512) 267-1641

APPLICATION FOR APPOINTMENT OF DIRECTOR TO
TRAVIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT – POINT VENTURE
(Please Print or Type Responses)

The undersigned hereby applies for appointment as Director to Travis County Water Control and Improvement District – Point Venture.

The applicant's full name (first, middle, last) is: Erik William Spencer

The applicant's occupation is: Civil Engineer

The office sought is that of Director of Travis County Water Control and Improvement District – Point Venture.

The office sought is to be filled for the unexpired term of Manuel Macias.

The undersigned is a United States citizen.

The undersigned has not been determined by a final judgment of a court exercising probate jurisdiction to be: (i) totally mentally incapacitated; or (ii) partially mentally incapacitated without the right to vote.

The applicant has not been finally convicted of a felony from which he has not been pardoned or otherwise released from the resulting disability.

The applicant's date of birth is: July 15, 1969

The applicant's residence address is: 18916 Nicklaus Drive

Point Venture, TX 78645

The applicant's mailing address is: 2807 Norwood Hills Drive

Katy, TX 77450

(Note: Furnishing of the following email address is optional.)

The applicant's email address is: espencher@vs-eng.com

(Note: Furnishing of the following telephone numbers is optional.)

The applicant's phone numbers are: Home: () _____, Cell:
(713) 201-9582 _____, Office: (713) 782-0042 _____

The applicant's length of continuous residence in Texas as of the date set forth below is:
56 years.

I, Erik Spencer of Travis County, Texas, being a candidate for the office of Director of Travis County Water Control and Improvement District – Point Venture, swear that I will support and defend the constitution and laws of the United States and of the State of Texas.

The applicant is aware of the nepotism law, Chapter 573, Government Code, a copy of which has been provided to the applicant and a summary of which is attached hereto.

The applicant is a qualified voter within, or owns land subject to taxation in, or both, Travis County Water Control and Improvement District – Point Venture.

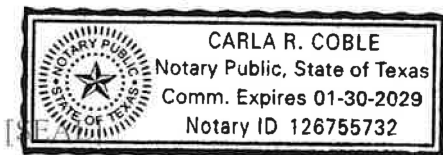
The applicant is at least eighteen (18) years of age.

The applicant is not disqualified to serve as a Director of Travis County Water Control and Improvement District – Point Venture by reason of Section 49.052, Texas Water Code, a copy of which has been provided to the applicant.

I further swear that the foregoing statements included in my application are in all things true and correct.

By: 
Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned authority, on this the
12th day of DECEMBER, 2025.



Carla R. Coble
Notary Public, State of Texas

RETURN TO:

TC WCID – Point Venture
18606 Venture Drive
Point Venture, Texas 78645
Attn: Board Secretary
Ph: (512) 267-1641