

MINUTES OF SPECIAL MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

October 22, 2020

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met by remote access in regular meeting, open to the public, at the WCID Office located at 18606 Venture Drive, Point Venture, Texas 78645, on the 22nd day of October, 2020 at 2:00 p.m. The meeting was held only by remote access in accordance with the March 16, 2020 order by Governor Abbott temporarily suspending certain requirements of the Texas Open Meetings Act to advance the goal of limiting face-to-face meetings to slow the spread of COVID-19. No persons were at the meeting location; however members of the public had access to the meeting by calling one of the following toll-free numbers: (877) 853-5247 or (888) 788-0999 and entering the following information: Meeting ID: 863 3532 6741 and password: 138318. The public also had digital access to a meeting packet through both email and the District's website.

In attendance were Matthew McPhail of Willatt & Flickinger, PLLC, Hal Lanham and Jean Cecala of AWR Services, Inc., Allen Douthitt of Bott & Douthitt, PLLC and residents Roy Ables, Manuel Macias, and Frank Kikta. Representatives from both Inframark and Crossroads Utility Services were also in attendance.

1. CALL TO ORDER.

Board President Fred Marshall called the meeting to order at 2:01 p.m.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called roll of Directors. The Directors present were Fred Marshall, Chris Lippe, Annette Kikta, Brian Probst, and Barry Pasarew thus constituting a quorum.

3. PUBLIC COMMENTS.

Manuel Macias asked for clarification on agenda item 4 and said that could be addressed when the Board reaches that item. He also asked if the District had a new contract in place if it is planning to hire a new management company.

4. PROFESSIONAL SERVICE CONTRACT FOR NEW DISTRICT OPERATOR.

Mr. Matt McPhail of Willatt and Flickinger, the District's attorney, clarified for Mr. Macias that the meeting was to hire a new management company to operate the District. The company will be replacing AWR Services Inc. who sent the District a letter of termination dated October 13, 2020. The term of the contract was a 90 day notice of termination which AWR Services has done. Mr. McPhail went on to say that his office received contracts from two other management companies. These were sent to a board sub-committee, Directors Anne Kikta and Chris Lippe who reviewed the information, compared the proposals and had questions answered.

Director Lippe said that he and Director Kikta reviewed the contracts and received additional information from each company. He complimented Director Kikta on the great job she did putting the information into a format to compare the companies side by side. Director Lippe then said he was ready to make a motion to award the management contract to Inframark to operate the District and to authorize the contract committee to make any minor final changes and get the contract signed. Director Kikta seconded the motion.

Director Barry Pasarew asked if the Directors could hear from the committee as to why they made the choice of Inframark. Director Lippe said both companies who submitted contracts were highly qualified, but it came down to differences of total experience, resources of the company, and general responsiveness during the review process. Inframark has a great safety program and employee benefits were also considered in the committee's review. Director Pasarew said it was his understanding that Inframark would have three dedicated employees who will only work in the

District, both technical and administrative. Director Lippe answered to the affirmative. Inframark's representative, Kristi Hester, responded that the District would have a full time operator, field technician, and administrator. Director Pasarew then asked about timing of converting the billing system from the District's current system. Inframark's Todd Burrer responded that the conversion is fairly simple and Inframark had a dedicated IT department that would handle the conversion. Director Brian Probst asked if an additional fee would be charged for this conversion and he was told no.

Manuel Macias asked if a licensed operator would be on premises. The answer was yes. Mr. Macias also asked what the performance measure would be for after-hours response for emergencies. Ms. Hester said that the operator assigned to this District lives in Leander and the maintenance technician lives in Lago Vista. Response times should be within 20 minutes based on how far away these employees live from Point Venture. Mr. Burrer added that Inframark has a live dispatch 24 hours a day and the calls would be handled directly by Inframark employees.

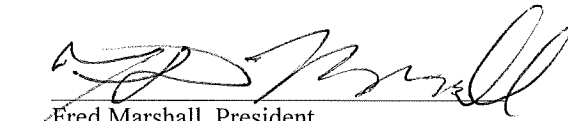
President Fred Marshall called for the vote on the earlier motion. The motion was unanimously approved.

President Marshall then stated that the original contract agreement committee of Directors Probst and Lippe would be put back in place to finalize the contract with Inframark. He thanked the committee of Directors Anne Kikta and Chris Lippe for their work on reviewing and comparing the two contracts.

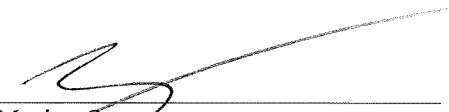
A motion was then made by Director Kikta to authorize the contract committee to finalize an amendment to the contract between the District and AWR Services, Inc. to allow for an early termination which will coincide with beginning date of the new management contract between the District and Inframark. Director Pasarew seconded the motion which was unanimously approved.

5. ADJOURN THE MEETING.

Motion was made by Director Pasarew to adjourn the meeting. The motion was seconded by Director Kikta. The motion carried unanimously. Meeting adjourned at 2:25 p.m.


Fred Marshall, President
Travis County WCID – Point Venture

ATTEST:


Manuel Macias, Secretary
Travis County WCID – Point Venture

(SEAL)