

## PUBLIC NOTICE OF SPECIAL MEETING

TAKE NOTICE THAT A REGULAR MEETING OF THE  
Board of Directors of Travis County Water Control and Improvement District Point Venture  
was held at the WCID Office located at:  
18606 Venture Drive, Point Venture, TX 78645  
In Travis County, Texas, commencing on January 06, 2019 @ 3:00 p.m.  
To consider and act upon any or all of the following:

### MINUTES

1. **Call to Order.** Board President Fred Marshall called the meeting to order at 3:00 p.m.
2. **Roll call of Directors.** The Board of Directors of the District met in regular meeting, open to the public. Jean Cecala called roll. Present were Board President Fred Marshall, Vice-President Carolyn Cook, Secretary-Treasurer Brian Probst, Assistant Secretary-Treasurer Barry Pasarew, Assistant Secretary-Treasurer Cindy Clemons and Chief Operations Manager Cristin Cecala. A quorum was present.
3. **Engagement Letter with Accountants Bott & Douthitt, PLLC.**  
Board Secretary-Treasurer Brian Probst led the discussion on finalizing the contract with the bookkeeping firm, Bott & Douthitt, PLLC, for services for the District. He then made the motion to accept the proposal with bookkeeping firm Bott & Douthitt, PLLC. Assistant Secretary-Treasurer Barry Pasarew seconded the motion. All approved. Motion carried.
4. **Utility Management Company Proposals.**  
Board President Fred Marshall invited each of the two utility management companies present to present their companies operation and maintenance plan. The two firms were Inframark Water Infrastructure Operations and AWR Services Inc.

Regular session was adjourned at 3:57 p.m. for closed Executive Session.

#### **5. Executive Session – Personnel Matters.**

Regular meeting resumed at 5:37 p.m.

#### **6. Continued Employment of District Personnel.**

President Marshall reopened the meeting with a request for motions from the Board.

Secretary-Treasurer Brian Probst made a motion to employ a management company to run the WCID's business and lay-off all full-time employees effective January 7, 2019 at close of business. The second was made by Vice-President Carolyn Cook. All approved. Motion carried.

Secretary-Treasurer Probst made a motion to authorize the Board President to offer a severance agreement to all full-time employees. It was seconded by Assistant Secretary-Treasurer Cindy Clemons. All approved. Motion carried.

Secretary-Treasurer Probst made a motion to remove all former WCID employees as signatures for all WCID financial institutions. Vice-President Cook made the second. All approved. Motion carried.

Vice-President Cook made a motion to select and approved AWR Service Inc. contract proposal as presented. Assistant Secretary-Treasurer Clemons seconded the motion. All approved. Motion carried.

**7. Adjourn the meeting.**

Assistant Secretary-Treasurer Barry Pasarew made a motion to adjourn the meeting. Vice-President Carolyn Cook seconded the motion. All approved. Meeting adjourned at 5:43 p.m.

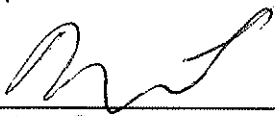
This facility is wheelchair accessible and accessible parking spaces are available. The Board of Directors reserves the right to adjourn into closed executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.074 (Personnel Matters), 551.072 (Deliberations about Real Property). \*Travis County WCID Meetings will follow Open Meeting Rules. Be advised that a quorum of the Village of Point Venture Council may be present at these meetings.



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Fred Marshall, President, Board of Directors

ATTEST:



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Brian Probst, Secretary-Treasurer, Board of Directors