

MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS
OF TRAVIS COUNTY WCID – POINT VENTURE

May 18, 2019

STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of the District met in regular meeting, open to the public, at the WCID Office located at 18606 Venture Drive, Point Venture, Texas 78645, on the 18th day of May, 2019, at 9:00 a.m., with the Directors present being Fred Marshall, Brian Probst, Barry Pasarew, Cindy Clemons and Chris Lippe.

Also in attendance were Mayor Pro Tem Lance Clinton and Property Owner’s Association Board (“POA”) President Frank Engels, the District’s attorney, Matthew McPhail, accountant, Allen Douthitt and six residents.

1. CALL TO ORDER.

Board President Fred Marshall called the meeting to order.

2. ROLL CALL OF DIRECTORS.

Jean Cecala called roll of Directors.

3. OATH OF OFFICE/STATEMENT OF APPOINTMENT FOR NEWLY APPOINTED BOARD MEMBER – CHRIS LIPPE

Board President Fred Marshall announced the Director Chris Lippe had been administered the oath of office before the meeting. He welcomed Director Lippe to the Board.

4. ELECTION OF OFFICERS.

A proposed slate of officers was as follows:

President – Fred Marshall; Vice-President – Chris Lippe; Secretary – Brian Probst; Assistant Secretary – Cindy Clemons; Assistant Secretary – Barry Pasarew

Director Pasarew made a motion to accept the proposed slate of officers. The motion was seconded by Director Clemons. The motion passed unanimously.

5. CITIZEN COMMENTS:

This is an opportunity for citizens to address the Board of Directors concerning an issue of community interest that is not on the agenda. In accordance with the Open Meetings Act, Board of Directors is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them that are not on the agenda. There is a three (3) minute time limit on any communications.

Resident Anita Roney addressed the Board expressing her support of the bond coming in November. She asked the Directors to please address the water pressure issues in the community and suggested adding booster pumps to alleviate the drops in pressure.

POA President Frank Engels asked the Board to consider making repairs to the golf course parking lot when the District has the final road repairs done.

Mayor Pro Tem Lance Clinton asked if the City needed to wait for all the street repairs to be completed before the City paid to have the roads re-stripped.

6. APRIL 13, 2019 REGULAR MEETING MINUTES.

The proposed minutes of the April 13, 2019, regular meeting were presented for approval. Motion was made by Director Pasarew to approve the minutes as presented and was seconded by Director Clemons. The motion carried unanimously.

**** President Marshall rearranged the agenda to discuss Items 14, 15a, 15b and 11 respectively ****

14. COMMUNICATION BETWEEN WCID AND VILLAGE OF POINT VENTURE.

President Marshall thanked Mayor Pro Tem Lance Clinton for working with the District's subcommittee to finalize and pass agreements between the District and the Village of Point Venture.

15. LICENSE/ INTERLOCAL AGREEMENT BETWEEN WCID AND VILLAGE OF POINT VENTURE.

a. DISTRICT'S SUBCOMMITTEE REPORT

President Marshall reported to the Board that the Village has agreed to enter into the License Agreement with the District for use of property for the Citizens' Collection Center and Dog Kennel. The only change to the original agreement was reducing the liability insurance from \$1 million to \$750,000. Director Probst made a motion and it was seconded by Director Lippe to approve the agreement as written. Motion was unanimously approved.

b. DISCUSS MONIES FOR ILA FOR VILLAGE OF POINT VENTURE.

President Marshall also said the District's subcommittee had come to an agreement with Village representatives to split the outstanding balance for the December Interlocal agreement between the District and the Village. Director Probst made the motion to submit a new invoice to the Village for \$4,563.50 representing half of the original invoice. Director Pasarew seconded the motion which passed unanimously.

11. BOOKKEEPER'S REPORT ON THE FINANCIAL AFFAIRS OF THE DISTRICT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS – BOTT & DOUTHITT.

Allen Douthitt of Bott & Douthitt gave the bookkeeper's report on the financial affairs of the District. He drew the Board's attention to the Cash Activity and Cash/Investment Activity reports and briefly went over those. He then explained the transfers being requested and stated that he got an extension for submitting the District's audit. He said the audit should be ready for the Board's approval at next month's regular meeting. He then had the Board review the Budgetary Comparison Schedule for the General Fund. He said that necessary maintenance is driving the deficit balance. He felt that discretionary spending needs to be curtailed for now to get through the rest of this year. Director Probst moved to approve the financials through March 2019. The motion was seconded by Director Clemons. Motion carried unanimously. Director Probst made a second motion to approve all transfers and disbursements discussed and listed in the report. Director Clemons seconded the motion. The Board approved the motion unanimously.

7. ENGINEER'S REPORT – TRIHYDRO ENGINEERING.

Trihydro Engineer, Scott Swiderski, gave the engineer's report. He reminded the Board the District is now in warranty for the waterline project through September 2019. He said the substantial completion date for the new Water Treatment Plant ("WTP") was November 9, 2018, so the District is also under the warranty period for it as well. The final completion date for the WTP was May 16, 2019. He has met with Keystone Construction, the contractor for the WTP and gone through the punch list.

8. APPROVAL OF CONSTRUCTION PLANS AND PAY ESTIMATES, CHANGE ORDERS AND ACCEPTANCES OF COMPLETION WITH RESPECT TO CONSTRUCTION CONTRACTS.

Scott Swiderski, Trihydro engineer, recommended payment of the final pay estimate to Keystone Construction for \$76,676.60. Director Probst made the motion and Director Pasarew gave the second to approve final Pay Application #19 to Keystone Construction for \$76,676.60. Motion was unanimously approved.

Mr. Swiderski also had submitted an updated engineering and consulting services agreement between the District and Trihydro Corporation. The current agreement is with River City. Matt McPhail, counsel for the District from Willatt and Flickinger, said he had looked over the agreement and didn't see any major changes. He recommended the Board review the documents and discuss at next month's meeting. He also recommended Trihydro Corporation include the rates with the document.

9. ADVERTISEMENT FOR BIDS AND APPROVAL, AWARD, RECOMMENDATION AND ADMINISTRATION OF CONSTRUCTION CONTRACTS.

This item was not discussed.

****President Marshall rearranged the agenda to discuss Item 12****

12. MANAGER'S REPORT – AWR SERVICES.

In the absence of representatives from AWR Services, Inc., Attorney Matt McPhail went over the highlights of the Manager's Report for April 2019. He had discussed the information earlier with Brett Lanham of AWR Services, Inc. A brief description of the on-going problems at the Wastewater Treatment Plant ("WWTP") gave Mr. McPhail opportunity to remind the Board that the District could not spend any money to promote the bond issue. They are allowed to host information meetings and share information with the public, but cannot promote the passing of the bond.

Mr. McPhail also took this time to address a letter received this past week from Liquid Thrillz seeking a permit to build a marina at 18200 Lakepoint Cove, Point Venture. A public hearing will be held May 30, 2019, in the PVPOA Club Room from 7:00 to 8:00 p.m. A discussion by the Board, engineer, and attorney ensued. Mr. Swiderski will send documents to Liquid Thrillz explaining TCEQ guidelines that require marinas be at least 1000 feet from the District's water intake. Mr. McPhail said the District had until June 20, 2019, to give a written response concerning the permit. He recommended the Board have representation at the public hearing.

10. TEMPORARY WASTEWATER SYSTEM CONTROLS.

Mr. Swiderski went over two preliminary proposals for the EQ basins needed for temporary wastewater system controls. He had information from AUC Group which has a complete package system. It is only for lease and the lease was for 3 years. He said this system could be in place within 60 days. He felt it was a better option than the previously discussed proposal from Rain for Rent. The Board asked him to look into a two-year lease option.

A resident in attendance felt it was imperative that the District contact the community immediately about the necessity of conserving water at this time. This would help with the high inflows going into the WWTP.

13. DISPOSAL OF EFFLUENT AND GOLF COURSE IRRIGATION.

Tank levels in wet weather storage continue to hover around 4 million gallons. This is a real concern if Point Venture has another significant rain event. POA President Engels asked if drip irrigation will be included in the future bond. He also asked if the District would consider including, in the bond, improving drainage along the 7th, 8th, and 9th fairways of the golf course allowing for more effluent to be disbursed in those areas.

16. GRINDER PUMP MAINTENANCE PLAN.

Board members discussed the need to modify the current grinder pump maintenance plan agreement. Wording needs to be changed and the rates adjusted.

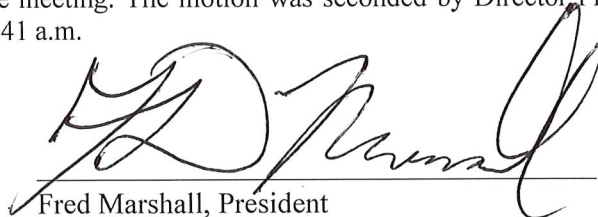
A resident had requested a refund for the \$48 which was paid in 2018 for the grinder maintenance plan because service had not been performed on their home grinder system. After discussion the Board decided to stay consistent with its decision for customers requesting refunds. It was decided that if the customer wanted their money back, the District would pay it, but the customer would no longer be on the plan. Director Probst moved to stay consistent with the offer made to a previous customer. If the \$48 reimbursement is accepted, the customer will be removed from the plan. Director Clemons made the second. Voting for the motion were Directors Probst, Clemons, and Pasarew. Voting against was Director Lippe. Motion carried.

17. RATE ORDER.

The Board discussed the need to create a new rate order with better language and more in line with current expenses the District is incurring. No action was taken.

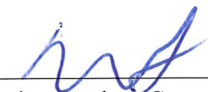
18. ADJOURN THE MEETING.

Motion was made by Director Pasarew to adjourn the meeting. The motion was seconded by Director Probst. The motion carried unanimously. Meeting adjourned at 11:41 a.m.



Fred Marshall, President
Travis County WCID – Point Venture

ATTEST:



Brian Probst, Secretary-Treasurer
Travis County WCID – Point Venture

(SEAL)